



Vacancy Announcement

Exciting Career Opportunity

Foreign Trade Bank of Cambodia (FTB) is Cambodia's first and foremost bank. It has been providing customers with safe and reliable banking services for over 37 years. With our head office in Phnom Penh, we currently operate eleven branches and office in Phnom Penh, Sihanoukville, Siem Reap, Battambang and Kampong Cham province and plan to continue expanding our distribution network. In order to cope with the growth, we are looking for highly motivated and qualified candidates to join with our "*Employer of Choice bank*":

Treasury Officer (01 position based at Head Office, Phnom Penh)

Working closely with Head of Treasury Division, the primary functions of the position are to ensure that the Bank's liquidity (cash) levels are sufficient to meet short and long terms operating needs.

Main Duties

- Assist to perform Interbank Placement with financial institutions and enterprises to meet our operating need and generate income for the Bank
- Directly develop corporate and individual customers, seeking more opportunities to sell treasury products to generate income
- Provide support to the branches on foreign exchange transactions by providing information, guidance, and negotiation support, as well as solutions to meet customer's needs
- Collect Foreign Exchange market rate and prepare documentation for setting up Foreign Exchange Rate.
- Analyze the sources and uses of funds, make plan, manage and optimize capital and financial assets of the Bank
- Prepare Foreign Exchange position of the bank and report to management
- Research and check daily Foreign Exchange rate of other competitors in the market
- Prepare weekly/monthly cash flow projection and cash management reports
- Control or manage current and settlement account with NBC
- Monitor Fixed Deposit due to bank/due from bank and SWAP contract
- Monitor and ensure compliance with limits, policies, procedures, and regulations
- Perform other related duties as assigned

Skills/ Experiences

- Bachelor degree in a financial discipline or other related fields
- Minimum of two-year experience in banking treasury/currency exchange department
- Sales skills and understanding of sales culture, preferably acquired in the financial sector
- Practical knowledge of operating risk and compliance policies and procedures
- Ability to work effectively in a team environment with attention to detail and accuracy
- Good organizational, time management, and strong communication skills (written and verbal)
- Integrity and approachability and working under pressure
- Computer literacy; in particular, Microsoft Word, Excel and Power Point
- English language proficiency is a plus

How to Apply:

Submission Deadline: 31 Aug 2017 at 05:00 PM

Interested applicants, please send by email attached with a cover letter and your most updated CV (with current photo) to: hr@ftbbank.com or submit the hard copy at Our Head Office, Building No. 33 C-D, Tchecoslovaquie Blvd (169), Sangkat Veal Vong, Khan 7Makara Phnom Penh. Only short-listed candidates will be contacted for interview.

Please visit our website: <http://www.ftbbank.com/vacant-and-career> for more available vacancy

☎ : 023 862 111

E-mail: info@ftbbank.com

www.ftbbank.com

 : www.facebook.com/ftbcambodia

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Investing in the future