

**About Urbanland Asia:**

Urbanland Asia is a real estate developer based in Cambodia with primary focus on high-rise residential buildings, office towers and hotel resorts. We are very committed to design and build buildings of highest quality and design. Urbanland's team is young, vibrant and passionate about the future development of real estate sector in the Kingdom.

Urbanland is GROWING and we are now looking for aspiring individuals to be part of the Urbanland family for the following position based in Phnom Penh.

**Legal Manager (1 position)****Position Summary:**

Reporting to Finance Director, this role will be responsible for overseeing the legal aspects of Urbanland business. He/She will safeguard our reputation by guaranteeing that the company strictly follows law guidelines and give legal advice to management about all relevant issues.

**Key Responsibilities:**

- Drafting and vetting legal contracts including sales purchase, lease, nondisclosure agreements as well as related legal documents to ensure company's interests are executed within legal framework
- Review and recommend changes to all existing and new contracts to ensure that terms and conditions are in the group's best interest
- Manage the application for permits and licenses for the group and ensure completion with project timeline
- Responsible for the due diligence, screening of documents, search, and statutory compliances to mitigate possible risks regarding land purchases
- Manage the process of Land title related matters including application, screening, merging, sub-dividing and other matters as relevant
- Communicate and negotiate with external parties including regulators, external counsel, public authority on all relevant legal related matters
- Collaborate and provide business minded legal counsel to internal stakeholders including executives and management
- Establish internal governance policies and regularly monitor compliance
- Effectively manage complex matters with multiple stakeholders as they may arise
- Establish and maintain good working relations with ministries and regulatory bodies
- Cultivate effective relationships with all internal stakeholders
- Effectively manage a dynamic and responsive team
- Maintain current knowledge of changing law and regulation especially related to real estate industry
- Other tasks as relevant and required

**Position Requirements:**

- Bachelor Degree in Law; Master Degree preferred
- Minimum 5 years' professional experience; relevant experience in real estate preferred
- Very strong written and spoken communication skills in English and Khmer
- Exceptional personal ethics and business integrity
- Strong attention to detail and ability to think strategically
- Effectively manage diverse stakeholders and multiple projects under time constraints
- Highly organized, adaptable, positive and proactive
- Strong ability to problem solve creatively in a diverse range of complex matters
- High degree of independence and accountability
- Effectively cultivate a dynamic team

### **How to apply**

If you are ready for an exciting career with an award-winning property developer, please email your resume to [joinus@urbanlandasia.com](mailto:joinus@urbanlandasia.com). Only shortlisted candidates will be contacted.

Amazing perks! Health benefits, education, time off, social good, a cool office in CBD Phnom Penh, and lots more cool stuff.

- **Office Address:** 1F - 01, Raintree, #299 Preah Ang Duong, Daun Penh, Phnom Penh, Cambodia
- **Phone contact:** [+855] 23 900 871
- **Email:** [joinus@urbanlandasia.com](mailto:joinus@urbanlandasia.com)
- **Website:** [www.urbanlandasia.com](http://www.urbanlandasia.com)

**Closing date:**