

Job Announcement

LY HOUR PAY PRO PLC is licensed by National Bank of Cambodia to carry out operation as Third Party Processor. Our main products and services are money transfer and payment services which are delivered to our valued client through our national wide agent network in Cambodia. Ly Hour Pay Pro PLC has its strong commitment, long term business vision and strategies. To support company growth, we are currently seeking for a dynamic, energetic, committed and experienced candidate to join our professional team for the following positions:

Position: Merchant Relation Executive
Position: 03
Location: Phnom Penh and Preah Sihanouk Province
Report to: Merchant Relation Team Leader
Deadline: 31-October-2019

MAJOR RESPONSIBILITIES:

- Recruit new business partner to increase new Merchant.
- Keep follow up existing customer for Relationships Merchant team
- To prepare and update the contract for existing customers
- Organize and evaluate sale promotion activities for existing customer.
- Keep professional relationship with key personnel with potential existing customer.
- To comply policy and achieve the sales performance after contract signed.
- Be able to communicate and coordinate between departments.
- To promote of corporation image or brand name of company's services
- Training new merchant and provide material
- To Prepare/review weekly reporting and submit to Merchant Sale Manager
- Report and Perform tasks assigned by Team Leader/Manager.

REQUIREMENTS:

1. Bachelor degree in Sale & Marketing, Communication, and Banking or related field
2. Minimum of 1-2 years relevant experience in a Marketing and Sale
3. Good communication skills both verbal and written
4. Excellent communication and presentation skills
5. Good interpersonal skills with the ability to sustain effective relations internally and externally at all levels of a large organization

How to apply:

Interested applicants should submit CV, cover letter; photocopies of relevant formal education certificates and personal document such as citizen ID card/birth certificate and family/staying book to HR department in Ly Hour Pay Pro Plc address No. 85-88, St. Kim Il Sung (289), Sangkat Boeng Kak II, Khan Toul Kork, Phnom Penh., or by email: hr@lyhourpay.com and Tel: **087 42 1111/099 907 799**

Only short listed candidates will be notified. Applications and CVs will not be returned.

